



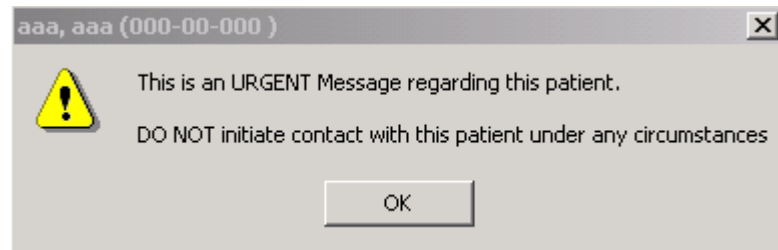
Med Software LLC
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Creating Alarms

User & Admin Instruction




The purpose of an alarm is to display an alarm message whenever the patient is selected in the Patient Explorer. This is reserved for special circumstances. For example, if there is a legal issue regarding a patient, and a message needs to be given to staff to not discuss the patient with anyone, an alarm will be set by an administrator. If an alarm has been set for a patient, upon selecting her in the Patient Explorer you may get a message similar to:

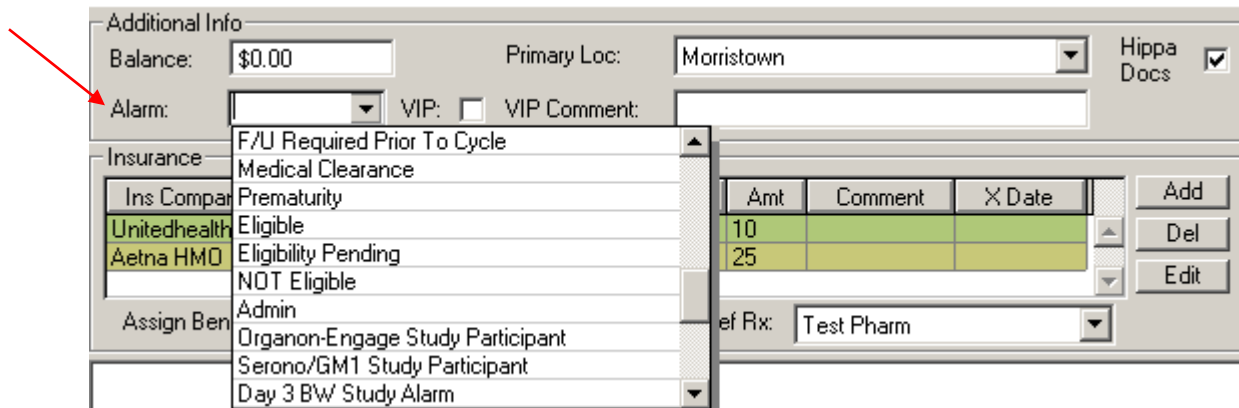


Hipaa Docs

The Hipaa Docs checkbox should be checked off when the patient has signed the required HIPAA documents.

Assigning an alarm at Patient Level

Enter patient name into Patient Explorer. Click on the Patient Details icon  or under the Patient Tab, scroll to Patient Details. The Patient Details window opens, Alarm (red arrow) is in the Additional Info section. Assign an alarm in the drop down selection list.



NOTE: A user can only assign one alarm to a patient. In the case where multiple alarms may apply, a user must prioritize selection to display most important alarm that would apply.

Admin Instruction

Creating Patient Alarms for Drop Down Selection List

With specific permission levels, a user can create or modify alarms for RESource. This can be done two ways:

Directly in the Lookup Table Manager **Or** In Patient Details under Alarms

Alarms from Lookup Table Manager

Under **Maintenance**, Scroll to **Admin**, then **Lookup Table Manager**.

1. Scroll to 



2. Modify the fields below as necessary:

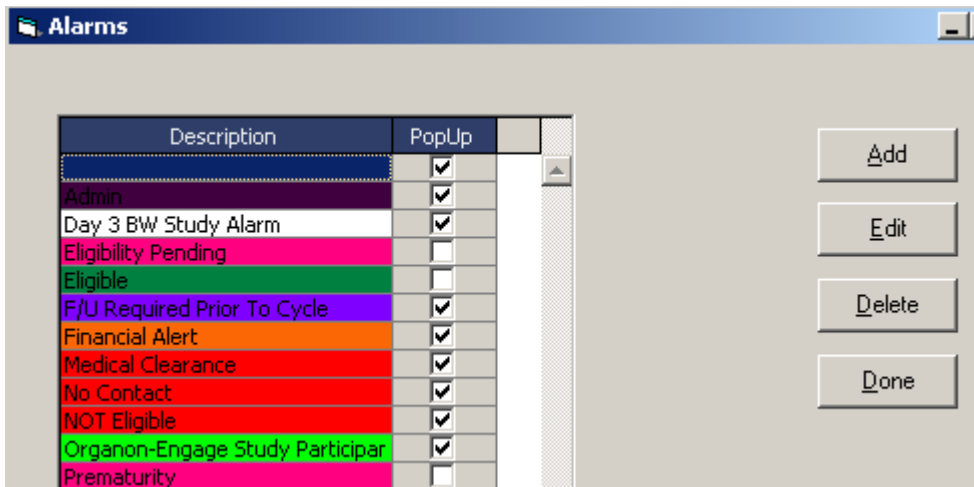
	MsgId	Description	Msg	NoPopUp	ColorId	Retired
1	0			<input type="checkbox"/>	0	<input type="checkbox"/>
2	1	No Contact	DO NOT initiate contact with this patient	<input type="checkbox"/>	255	<input type="checkbox"/>
3	2	Special Instructions	See Special Instructions Before Calling!	<input type="checkbox"/>	0	<input type="checkbox"/>

- MsgID – assign primary ID for database records. Generally follows numerical order
- Description – assign a ‘title’ that aptly describes details of alarm message
- Msg – assign wording that will populate the alarm text box when viewed
- NoPopUp – clicking this disables the option to have alarm show in popup window immediately after selecting a patient that was assigned this alarm.
- ColorId- assign a color ID that will accompany alarm. If unsure of color ID assigning, please notify your Med-Software contact.
- Retired – clicking this box will retire this alarm. This alarm will no longer be available to view in the dropdown selection box.

Tip: This does not erase this from previous records where it was used, but rather makes it unavailable for tagging future patients with this alarm.

Alarms from Patient Details

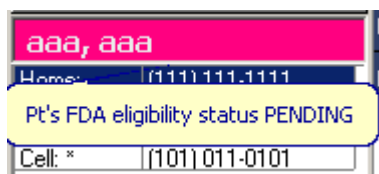
1. Enter patient name into Patient Explorer.
2. Click on the Patient Details icon  or under the Patient Tab, scroll to Patient Details.
3. The Patient Details window opens, click the Alarms button at the bottom of the window 
4. The Alarm window opens:



To Add Alarm to drop down selection

1. Click Add

2. Name: populate this field with 'title' of alarm
3. Msg: assign wording that will populate the alarm text box when viewed
4. Alarm type: select method by which the user will be notified of alarm.
 - Pop Up: clicking this enables the option to have alarm show in popup window immediately after selecting a patient that was assigned this alarm.
 - Color Only: Highlights patient name with color. Also, when a user hovers over name with mouse, the alarm message can be viewed. (See below)



TIP: Selecting both Pop Up and Color Only will activate pop up window as well as the name highlighted in its assigned color.

To Edit Alarm to drop down selection

1. Highlight alarm
2. Click to edit an existing alarm message
3. Follow the instructions for the fields as described in the 'To Add Alarm to drop down selection'

To Delete Alarm to drop down selection

1. Highlight alarm
2. Click to 'retire' an existing alarm message making it unavailable for tagging future patients with this alarm

Cycle Alarms

Creating Alarm on Cycle Level

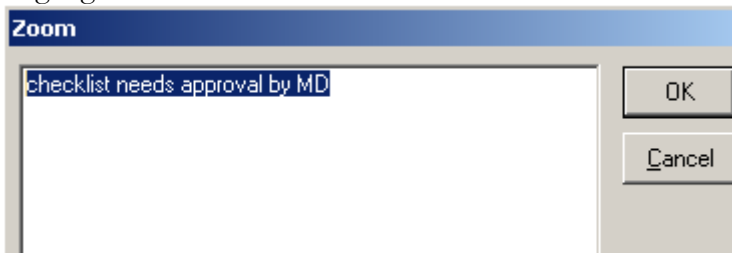
There are alarms that can be set at the Cycle level as well. However, these are slightly different from the patient alarms. It is a text box where a user can 'free text' a message info to display when the cycle is selected.

[Click to view 'Creating Cycle Alarm'](#)

Delete Cycle Alarm

To delete the alarm when it is no longer in useful:

1. Highlight cycle with alarm
2. Click on Cycle Details
3. Click Alarm
4. Highlight text and hit delete to remove text



5. Once Zoom box is empty of writing, click OK
6. Click OK to exit Cycle Details window